**Off-campus Residence Information**

**For 2015 Fall Semester**



**Application Information**

**Off-campus Residence for International Students**

**◉ Eligibility**

**To be eligible for off-campus residence for International Students, you must be admitted or enrolled in the Yonsei University.**

**1. DMC Ville**

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| **Period** | **FROM August 21st(Check-in) ~ TO December21st(Check-out) 2015** |
| **Place** | **DMC Ville** |
| **Requirements** | **International Education Center** |
| **Payment** | **Application fee = 300,000 KRW (about 270 USD) \*nonrefundable**  **Housing fee = 2,700,000 KRW (about 2,500 USD)** |
| **Payment Due** | **First-come, first-served basis / Recommended Date: before 31th,July** |
| **Room Type** | **2 bedroom apartment(total of 4 people per apartment), 107㎡(sqm)**  **(2 bedrooms, 2 bathrooms, living room & kitchen) (**[**http://www.dmcville.co.kr**](http://www.dmcville.co.kr)**)** |
| **Complimentary services** | **Breakfast service(Mon―Fri), 24-hour concierge, security**  **Weekly unit caretaking**  **Fitness center, sauna facilities, swimming pool, squash courts, golf driving range**  **Internet access** |

**◉ Application Instructions**

**1. Please go online tohttp://www.dmcville.co.kr/new/eng/**

**2. Next, click on the "Customer Center"**

**3. - Click on the “Contact Us” and complete the form. Please make sure that company name in the form should be “Yonsei University Exchange Program Fall 2015” and put your Admission Number given by Yonsei University in the “Detail”.**

**- Pay the Application Fee(300,000 KRW about 270 USD \*nonrefundable) to DMC Ville (Please refer to bank information below) and send the official payment receipt from bank via email to** [***info@dmcville.co.kr***](mailto:info@dmcville.co.kr)**( 82– 2 –380– 4800)**

**-Pay the application fee as soon as possible because of the limited room availability.**

**- Rooms are given to fully admitted students on a first-come, first-served basis, determined by the full housing application fee.**

**4. After we verify your application payment, you will receive a confirmation email about your payment.**

**5. Complete your remaining balance of your housing cost (KRW 2,700,000) no later than July 31.**

**6. Then, you will receive the final confirmation email about your payment with survey sheets and rules & regulations.**

**7. Send back the survey sheets for room assignments to** [**info@dmcville.co.kr**](mailto:info@dmcville.co.kr) **by Aug 7.**

**◉DMC ville**



1. **Address: 13, World cup buk-ro 60-gil, Mapo-gu, Seoul, 121-835, Korea**

**Tel: (82-2) 380-4800 Fax(82-2) 380-4900**

**2. Transportation: about 20 min by Bus**

**3. For morein details, please visit the DMC Ville website. (**[**http://www.dmcville.co.kr**](http://www.dmcville.co.kr)**)**

**4. Bus Routes to & from DMC Ville: “World cup Park Complex 5, Sangam High school” bus stop**

**- Blue: 171, 470 (from DMC Ville to Yonsei,** every 10 min)

**- Green: 7013, 7711, 7715**

**- Red: 9711**

**◉ Bank Information for Application Fee**

**The payment can be paid using wire transfer.**

**● For Wire Transfer, please refer to our account information and number below.**

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| **Payment Fee** | **Korean WON** |
| **Bank Name** | **Woori Bank(SH CORPORATION BRANCH.SEOUL. KOREA)** |
| **Bank Address** | **1st Floor, SH Corporation, 612, Gaepo-ro, Gangnam-gu, Seoul, Republic of Korea** |
| **Depositor** | **SH Corporation DMC Ville** |
| **Swift Code** | **HVBKKRSEXXX** |
| **KRW Account No.** | **1005-901-518666** |

**● Fees sent online through \*\*\* Bank should be sent with the “APPLICANT'S NAME.”**

**(Please put your full name as it appears in your passport.)We also recommend that students complete the application instructions as soon as possible because of the limited room availability**

**●You should register credit card on your check-in day.**

**●Please send exact payment including ANY BANK TRANSACTION FEES.**

**◉Foreign Currency & Exchange Rates**

**Click** [***here***](http://www.oanda.com/convert/classic)**to link to a website with free foreign exchange rate information for the purpose of budgeting (rates fluctuate daily and may not include fees you would pay for an actual transaction). Rates information -** [**http://www.oanda.com/convert/classic**](http://www.oanda.com/convert/classic)

**◉ Refund Policy**

**Refunds will be administered as follows depending on when the notice arrives.**

**The Payment of the application fee is not refundable.**

**1) Up to the date of check-in: Total residence fee minus the application fee.**

**2) 1 week after the check-in date: 70% of housing cost**

**3)2 weeks after the check-in date: 40% of housing cost**

**4) 3 Weeks after the check-in date: No refund**

**●You will be responsible for any transaction fees and postages involved.**

**◉Remarks**



**●Room assignments will be given on your check-in date, 21st ofAugust 2015. They will be made on the basis of information provided by your survey sheets. Therefore, please make sure to fill in the survey sheets and send them back to DMC Ville via e-mail.As the residence reservation is based on the "first-come, first-served", complete your housingcost payment as soon as possible after the application.**

**If you have any questions regarding the Off-campus Residence for International Division, please feel free to contact us by e-mail (*info@dmcville.co.kr*) or by phone(+82-2-380-4800).**